

**NOTICE OF A PUBLIC MEETING**  
**Dallas Center Parks and Recreation Board**  
**Meeting Minutes**  
**Tuesday February 6, 2024 - 6:30 p.m.**  
**Roy R. Estle Memorial Library, Dallas Center**

1. Call to Order - 6:30pm
2. Roll call
  - a. Present - Amy Sonntag, Gary Licht, Mary Werch, Bob King, Sydney Hinders
  - b. Absent - Shelley Horak
3. Action to approve agenda
  - a. Licht moves to approve agenda; King seconds; all in favor
4. Public comments – any person may address the Board for up to two minutes
  - a. Julie Becker - would like to see this board figure out how much the pool is costing taxpayers.
5. Action to approve minutes of January 2, 2024
  - a. King moves to approve minutes of January 2, 2024; Hinders seconds; all in favor
6. Review of previous month's budget expenses
  - a. No discussion
7. Appointment of Board members to committees for ongoing future projects
  - a. Job description for Recreation Director
    - i. Hinders, Horak, Sonntag
  - b. Map(s) for Heritage Park sign boards
    - i. Licht, King, Werch
  - c. Usage of Burnett Recreational Complex fields
    - i. Hinders, Horak, Sonntag
  - d. Planning of natural play area for Memorial Park
    - i. Hinders, Horak, Licht
  - e. Connection of recreational trail to southeast development
    - i. King, Licht
  - f. Sonntag moves to approve above appointments to committees; Licht seconds; all in favor
8. Review of proposed map of Dallas Center parks for Heritage Park sign board
  - a. Designed to be the shape and size needed; \$30/sign; after 22nd - signs available to see from the Dallas Center Betterment Foundation
  - b. Utilize pictures of activities in each park; include description of each park below map; plan to have completed by mid to late March
  - c. Would like to add to Raccoon Valley Trail website; City of Dallas Center website; Conservation Board website
  - d. Include a hashtag #ExploreDCParks
  - e. Specify the shelters that have electricity and lights; library for equipment to rent
9. Information and possible action on changes in of usage of Burnett Recreational Complex ball fields

- a. DCG Baseball and Softball Associations willing to pay to rent fields for practices. Board would also like to see utilization of fields for tournaments and charge per hour.
  - b. Batting cages need updating - get estimates; King to see if Rotary would be interested in granting this
  - c. Concessions for tournaments - volunteers from associations? P&R board to take over? Charge associations for City to offer concessions
  - d. Contracts need to be checked over by Ralph
  - e. For next meeting - update usage agreement and create contract for tournaments specifically; plan to make proposal to City Council at March meeting for contract approval and approval to hire part-time seasonal staff for field maintenance
  - f. Will contact USSSA to discuss tournament schedule and possibility of hosting tournaments in DC
10. Discussion and possible recommendation to city council on operation of concession stand at the community swimming pool
  - a. Recommend to Council to contract out; require health inspection; require consistent hours; percentage of net profits to be paid to City; require monthly reports of sales
  - b. Licht moves to request City to handle contracting concessions at the pool, modeled after contract utilized for vendors in previous years, specifically for percentage and contract language. King seconds; all in favor.
11. Discussion and recommendation to City Council on hiring of pool manager for 2024 season
  - a. One application - McKenna Dirks; \$18.25/hr this season
  - b. Licht moves to recommend City hires McKenna Dirks for pool manager in 2024; Sonntag seconds; all in favor.
12. Board member reports
  - a. Licht - broom to clean off basketball court? Broom in skating rink shed; King has a leaf blower that is used for SAILDC that can be used, as well.
  - b. King - continuing to work with Middle School to build an accessible play area
  - c. Werch - accelerator swing is in for Mound Park
13. Other business
14. Adjournment - 7:45pm

Sydney Hinders, Secretary