

**Dallas Center Parks and Recreation Board**  
**Minutes**  
**Tuesday April 2, 2024 - 6:30 p.m.**  
**Roy R. Estle Memorial Library, Dallas Center**

1. Call to Order. 6:35 p.m.
2. Roll call present: Bob King, Gary Licht, Shelley Horak, Mary Werch. Absent Sydney Hinders. Amy Sonntag had submitted her resignation effective immediately earlier in the day. Council liaisons VanDePol and Strutt came to the meeting after a prior council meeting
3. Action to approve agenda – moved by Licht seconded by King. All approved
4. Public comments – any person may address the Board for up to two minutes. No one present
5. Action to approve minutes of March 5, 2024 – moved by King seconded by Licht. All approved
6. Review of previous month's budget expenses – There may be a budget amendment by Council for correction to Grounds Maintenance line
7. Discussion and action to pay Nancy Roll for creation of Park signs for Heritage Park sign board and to authorize payment for printing of signs. Previews of the signs were shown and additions and corrections were made. King will get these changes to Nancy Roll. The motion was made by Licht and seconded by Horak to authorize up to \$240 payment for developing the sign with these corrections. Motion passed  
King motioned and Licht seconded to approve payment for printing of one large sign. Motion passed.
8. Action to recommendation to City Council to hire Darla McConnell and Nicole Waller as roller skate rink operators for the 2024 skating season. Horak moved this recommendation be made to the Council and Licht seconded. Motion passed
9. Discussion and action to purchase shrubs to block area of trail at Burnett Recreational Complex. After discussion it was recommended Werch get prices for shrubs and present at the next meeting. City Public Works staff will be asked to move some snow fence into this area to prohibit driving through and to protect future shrubs if they are added. Item deferred.
10. Action to recommend to City Council signing of agreement with Tennis Service of Iowa to resurface the tennis/pickleball court at Mound Park with funding coming from both fye2024 an fye2025 budgets. Licht moved this item to be requested at the next Council meeting and King seconded. Motion passed
11. Action to recommend to City Council hiring Kaleb Cain as Sports Complex Field Manager. After much discussion Horak motioned that after an interview with the applicant, pending the outcome, the Board recommend to the Council hiring Kaleb Cain at \$16 per hour. Motion passed. Horak and VanDePol will try to do the interview prior to the Council meeting.
12. Discussion and clarification on charges for use of Burnett Recreational Complex ball fields. Horak listed the fees for field usage developed by the committee. A fee schedule will be created to be readily available. There was discussion on who would maintain the calendar of field usage. This will probably be done by the Field Manager.