

NOTICE OF A PUBLIC MEETING
Dallas Center Parks and Recreation Board
Meeting Minutes
Tuesday January 2, 2024- 6:30 p.m.
Roy R. Estle Memorial Library, Dallas Center

1. Call to Order
 - a. 6:32pm
2. Roll call
 - a. Present - Shelley Horak, Sydney Hinders, Bob King, Mary Werch
 - b. Absent - Gary Licht, Amy Sontaag
3. Action to approve agenda
 - a. King moves to approve agenda; Hinders seconds; all in favor
4. Public comments – any person may address the Board for up to two minutes
 - a. Julie Becker requests that items to be discussed in agenda, be included with materials posted with agenda prior to meeting.
5. Action to approve minutes of December 5, 2023
 - a. Horak moves to approve minutes of December 5; King seconds; all in favor.
6. Review of previous month's budget expenses
 - a. No concerns or discussion at this time.
7. Discussion and possible action on donation to After Prom committee
 - a. Horak moves to set aside a family swim pass donation, in the event the After Prom committee requests a donation; King seconds; all in favor.
8. Discussion and possible action on applying for Dallas County Foundation and Prairie Meadows grants
 - a. Dallas County Foundation grant due end of January; have to have to Council next week. Requires matching funds. Write grant to resurface tennis court.
 - i. Horak moves to apply to Dallas County Foundation grant to resurface tennis court, asking for 50% of the incoming quote; Hinders seconds; all in favor.
 - b. Prairie Meadows due end of February. Up to \$25,000.
 - i. King moves to apply for Prairie Meadows Grant of \$25,000 to finish trail at Burnett Complex. Horak seconds, all in favor.
9. Review ball fields agreement
 - a. Consider possibility of City taking over all maintenance and hiring a part-time person to take over these responsibilities;
 - b. King moves to assign one member each from the Softball and Baseball Associations, one member of Public Works, two members of Parks & Rec, one member of City Council, and City Administrator to develop budget, contracts, and proposal to bring to February Parks & Recreation Board meeting.
 - i. Horak & Hinders volunteer from P&R; Bret Van De Pol volunteers from City Council.
 - ii. Horak seconds; all in favor.
 - iii. Horak to send email out to all parties to coordinate meeting.
10. Discussion on Rotary Club donation towards play area near the swimming pool

- a. Play surface that isn't going to track debris into pool; Rotary members liked bare-wood play area and square blocks to climb on at Urbandale park, bare-wood piece at Brenton Arboretum. City resident has three ash trees they are willing to give up, if transportation of these can be arranged.
- b. Hinders moves to allow Rotary to pursue a grant for a playground area near the pool; Horak seconds; all in favor.

11. Board member reports

- a. King – interested in creating subcommittees to tackle larger projects
 - i. Job description for possible part-time recreation director - Hinders
 - ii. Plans for connecting Birch Street to the Raccoon River Valley Trail during the 2026 fiscal year - King, Licht
 - iii. Develop and maintain an effective map of the parks and play areas in town to be placed in the message boards around town. - King, Licht, Darla, Nancy?
 - iv. Plans related to natural wood and/or stone structures for existing and new parks (Rotary grant park) - Horak, Hinders, Licht
 - v. Sub-committee appointments to be made official at February P&R meeting.
- b. Werch – new shelving is in in skating rink
- c. King – all signage up in Century Farms pocket park
- d. King – middle school is wanting to build a play area for physically challenged kids.
- e. King will work to get Middle School principal and Horak together to discuss shared use agreements for gyms. Bret Van De Pol to involve Elementary School principal.
- f. Werch - need new 28E agreement with DCG Superintendent for use of baseball field at Burnett Complex

12. Other business

- a. Agenda item for February - developing committee to create an indoor recreational space in Dallas Center.

13. Adjournment - 7:33pm

Sydney Hinders, Secretary