



NOTICE OF PUBLIC MEETING MINUTES

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, March 11th, 2008 at 6:30 PM. Mayor Pro Tem Jon McAvoy called the meeting to order and the following answered roll: Haynes, Price, Swanson, and Kirk. Absent: Mayor Peters, City Attorney Reich.

Staff present: City Administrator Bird, City Clerk Gilliland, Police Chief McNeill, Librarian James, and Public Works Supervisor Overton.

At the request of the absent Mayor Peters, Mayor Pro Tem McAvoy read a proclamation recognizing the ADM Boys Basketball Team for their success during the '07 – '08 season and proclaiming the week of March 17th, 2008 as ADM Tiger Basketball Week.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEW BUSINESS

- a) Discussion and Possible action on withdrawing City's support of the West Metro Regional Airport

Price began discussion on this topic by restating his position there are too many questions about costs related to levy rate increases, loss of improvement costs, loss of levy revenue for land taken off the tax rolls, and interference with higher dollar residential possibilities for the area. He said there will be increased infrastructure costs for roads and public safety. He also questioned the economic study and said it just simply does not make sense to compare Adel with Ankeny; they are not in the same environments.

Kirk stated no proponents of the project have contacted him about the project since he has been on the Council. He does not see other municipalities jumping in to help with the project and believes that is an indication the project is going now where. He said there is a general lack of information.

Swanson said he met with the chair of the Airport Authority and asked why a site has not been selected and was told a meeting is scheduled for later this month to do that. Swanson said he believes there are still questions that need answered and believes staying in the Authority is the way to make that happen.

Haynes said he has talked to many people about this project and said as long as Adel is not spending money he believes Adel should stay and finish the fact finding phases. He also alluded to Adel's past during the early 1900's when these same questions and attitudes surrounded whether Adel should invest in a railroad through the City.

McAvoy said the funding has been raised by the private sector and restated that Adel can not afford this project on its own. He said he also met with the Airport Authority and told them to pick a site.

After no further discussion:

Motion by Price, seconded by Kirk, to approve withdraw Adel's support of the West Metro Regional Airport Project.

Roll: Ayes-Price, Kirk. Nays - McAvoy, Swanson, and Haynes. Motion failed.

- b) Consider approval of **Resolution #08-06**, a Resolution Approving and Authorizing an Amendment to Loan and Disbursement Agreement by and Between the City of Adel and the Iowa Finance Authority, and Authorizing and Proving for the Re-issuance of the \$1,000,000 Sewer Revenue Capital Loan Note, Series 1997, of the City

Bird explained this action was standard required action as a result of the Iowa Finance Authority making a change to the terms of the loan agreement with the City. He explained the IFA is lowering the interest rate charged to the City from 3.9% to 3.0% and bond counsel is requiring the Council to approve this change resolution.

Motion by Swanson, seconded by Haynes, to approve Resolution #08-06, a resolution Approving and Authorizing an Amendment to Loan and Disbursement Agreement by and Between the City of Adel and the Iowa Finance Authority, and Authorizing and Proving for the Re-issuance of the \$1,000,000 Sewer Revenue Capital Loan Note, Series 1997, of the City.

Roll: Ayes-Swanson, Kirk, Haynes, Price, McAvoy. Motion carried.

- c) Consider approval of **Resolution #08 – 07**, a Resolution approving appointment of a representative to the Central Iowa Regional Housing Authority (CIRHA)

Bird said he and the Mayor asked Jamie Bergkamp to represent Adel on this Board and Jamie has accepted. The Mayor then appointed Mr. Bergkamp and the Council needs to approve the appointment.

Motion by Haynes, seconded by Kirk, to approve Resolution #08-07, Resolution approving appointment of a representative (Jamie Bergkamp) to the Central Iowa Regional Housing Authority (CIRHA)

Roll: Ayes-Swanson, Kirk, Haynes, Price, McAvoy. Motion carried.

- d) Consider approval of entering into a service maintenance agreement for City Hall elevator
Swanson asked that Bird go back to Schumacher and ask for the same terms as the Library so the agreements are on the same cycle.

Motion by Swanson, second by Haynes to table the item until next month's meeting.

Roll: Ayes – Unanimous. Motion Carried.

COMMITTEE REPORTS

- a) Public Safety Committee (Haynes)
1) Consider recommendation of approval of updates to the Multi-Hazard Emergency Action Plan

Haynes gave an update on the recent Public Safety Committee meeting and the first item was the amendments and update to the Multi-Hazard Plan. Chief McNeill asked for direction from the Committee as to proceeding with changes. The Committee advised they would like the staff, under the direction of Chief McNeill, to complete the updates and bring the final version to the full Council for approval.

Motion by Haynes, second by Kirk to approve proposed changes and updates and authorize the police chief to make said changes and bring the final revised documents to Council.

Roll: Ayes – Unanimous. Motion Carried.

- 2) Consider recommendation of approval of annual pay raise for Chief and Lieutenant Bird explained the current employee manual calls for the Public Safety Committee to recommend a salary adjustment for the Chief and the Lieutenant each year. Haynes said the Committee is recommending a 3.2% cost of living adjustment for each position keeping in line with other City administration.
Motion by Haynes, second by Price to approve a 3.2% cost of living wage adjustment for the Chief and the Lieutenant.
Roll: Ayes – Unanimous. Motion Carried.
- 3) Discussion and Possible Action on **Ordinance 247**, an amendment to City of Adel City Code **Chapter 76, Bicycle Regulations**, by adding restrictions for skateboards on sidewalks in the downtown area
Bird said he was bringing this item to the Council upon discussion with Adel police officers and the Public Safety Committee. He provided sample ordinances to address skates and skateboards in the Downtown District. Bird also said upon further research and questioning local merchants, he did not think this was a big problem in the Downtown area. Bird asked if Council wanted him to conduct further research or if they want to consider the ordinance or do nothing at this time.
Council consensus was to do nothing at this time.
- 4) Discussion and Possible Action on **Ordinance 248**, an amendment to City of Adel City Code **Chapter 63, Speed Regulations**, by changing the speed zones to 45 mph at the west city limits to 2701 Greene Street; from there 35 mph to South 19th Street and 25 mph from there on into the city
Haynes asked Chief McNeill to update the Council on this topic and Chief gave an overview of the situation on Greene Street on the west edge of Adel. Chief said he has received various comments about the abrupt speed change in that area and has asked the Committee to consider a more graduated step of speed zones. Chief recognized County Engineer Jim George and thanked him for the help he has given Adel in the past. George had conducted a speed study survey of the area and said it seemed that graduate speed zones were warranted.

Public Safety recommended that changes to the current speed zone ordinance.

Several residents spoke against changing the speed in the area, citing the many children, the hilly terrain, and difficulty with visibility when entering the highway from anyone of the driveways. Residents who spoke against the speed zone change included Jody Byer, Ernie Inman, and David Sande. Julie Bailey spoke of a quick poll she took with Chamber members via the email network and she said the comments were fairly split down the middle. The Council also received written comments opposing the change in the speed zone from Connie Sloss and Stan & Tracy Osgood.

McAvoy commented the City should at least consider putting up warning signs and school bus stop signs.

Kirk asked why the County was opposed to putting the 45 mph zone in the County. George commented it was a rural setting and there is no reason to restrict speeds outside the city limits in that area.

Swanson said he would like the County to put signs up on the County side.

Price said safety is the utmost important issue. He said he spent time in the area watching the cars and said he saw many speeding.

Haynes asked if the County would consider putting the 45 speed zone in the County side of the City limits.

Motion by Haynes, second by Kirk, to refer the matter back to the Public Safety Committee and to instruct the Committee to work with the County to see if part of the speed zone could be located outside of Adel City Limits. Roll: Ayes – Unanimous. Motion Carried.

Haynes concluded his report by discussing the recent SRO report and gave Council an update on Knox Box systems the fire department is looking into.

CONSENT AGENDA

- a) Consider approval of City Council Minutes dated February 12th, and February 25th, 2008
- b) Consider approval of bills
- c) Consider approval of Treasurer's Report for February 2008
- d) Consider approval of Class E Liquor License with Sunday Sales for Shugar's Super Valu
- e) Consider approval of Liquor License with Outdoor Service, Sunday Sales, Carryout Wine for Café in the Park

Bird said staff requests item "e" be removed from the consent agenda for discussion.

Price said he noted a required correction to the minutes of the February 12th, 2008 Council meeting. He said under New Business item e, Concerned Citizens of Dallas County was incorrectly identified and asked that the change be made.

Seeing no other changes

Motion by Haynes, second by Swanson to approve the consent agenda. Roll: Ayes – Unanimous. Motion Carried.

- e) Consider approval of Liquor License with Outdoor Service, Sunday Sales, Carryout Wine for Café in the Park

Bird said there is a question on the liquor license application as the proprietor has requested outside sales. Bird said he thought there was a conflict since the lease agreement and the City's park regulations state alcohol shall not be served outside the building.

McAvoy suggested the applicant work with City staff and the Police department to come up with a plan for an approved fence or other separation.

Swanson brought up the fact the owner of the facility has sublet the building and he felt the agreement with the City provided for Council approval to do so.

**Motion by McAvoy, second by Swanson to approve a Liquor License without Outdoor Service, Sunday Sales, Carryout Wine, but no Outdoor Service for Café in the Park.
Roll: Ayes – Unanimous. Motion Carried.**

DEPARTMENT REPORTS

- a) Code Compliance
Building Official Steve Nichols was out of town for a meeting and was not able to present his report.
- b) Library
Paula James gave a brief PowerPoint presentation with Library Staff Laura Guth and Lynn Schlaht. Together they reviewed the ongoing library programs and participation statistics and discussed the programs planned for the coming months.

CITY ADMINISTRATOR'S REPORT

- a) Department Head Quarterly Reports
Bird said he has requested each department head give a brief report each quarter to the Council. He said he intends these reports to be brief and informal. He hopes the Council and staff can build on communication and relationships through these presentations.
- b) Adel Public Square Historic District Nomination
Bird said the Historic Preservation Commission has completed months long work on the application for the National Register of Historic Places and submitted the draft application for review. He said the application is a great read and encourage Council to read it. He also commended the grant writer / consultant for doing such a great job on preparing the application.

OTHER BUSINESS

There being no further business, meeting adjourned at 8:23 PM.

Jon McAvoy, Mayor Pro Tem

Attest: _____
Chad Bird, City Administrator