



CITY COUNCIL MINUTES

The Adel City Council met in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, August 12th, 2008, at 6:30 PM. Mayor Peters called the meeting to order and the following answered roll: Haynes, Kirk, McAvoy, and Price. Absent: Swanson and City Attorney Reich.

Staff present: City Administrator Bird, City Clerk Gilliland, Librarian James, Public Works Supervisor Overton, and Fire Chief Ireland.

COMMENTS FROM THE PUBLIC

Julie Bailey, executive director of the Chamber of Commerce, thanked the City leaders and staff for their efforts in helping make the 29th annual Sweetcorn Festival a success.

CONSENT AGENDA

- a) Consider approval of City Council Minutes dated July 8th, and July 14th, 2008
- b) Consider approval of bills
- c) Consider approval of Treasurer's Report for July 2008

**Motion by McAvoy, seconded by Kirk, to approve consent agenda as presented.
Roll: Ayes-unanimous. Motion carried.**

COMMITTEE REPORTS

Water, Sewer, and Sanitation Committee

Discussion and possible action on approving a recommendation from the Committee to conduct a Sanitary Sewer Inflow and Infiltration Study

Motion by Price, seconded by Haynes, to approve the recommendation of the Water, Sewer, and Sanitation Committee to hire McClure Engineering to conduct, complete, and present information relative to a Sanitary Sewer Inflow and Infiltration study and analysis under the direct of the City's staff. Costs not to exceed \$22,000.

Roll: Ayes-unanimous. Motion carried.

Discussion and possible action on approving a recommendation from the Committee to conduct a feasibility study to look at options related to creation of a Storm Water Utility

Motion by Price, seconded by McAvoy, to approve the recommendation of the Water, Sewer, and Sanitation Committee to hire McClure Engineering to conduct a review of the feasibility of implementing a Storm Water Utility for the City and bring options, results and proposed rates back to the Committee for discussion and possible approval.

Roll: Ayes-unanimous. Motion carried.

DEPARTMENT REPORTS

- a) Public Works

Public Works Supervisor Overton provided a brief overview of each of the departments in public works. He commented on the year-end budgets of each and some of the upcoming repairs and upgrades being planned.

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- b) Parks & Rec
The Parks and Recreation Director was involved in a tournament and was unavailable for the meeting.
- c) Fire
Chief Ireland presented a service call report (179 calls during the past quarter) and updated the Council on upcoming projects including work on a new grass fire truck.

CITY ADMINISTRATOR'S REPORT

- a) Report on Insurance Loss Control Inspection
Bird shared the City's loss control position with the Council and distributed information regarding recommendations from the insurance provider. Bird said the recommendations have been implemented.
- b) Alliance Laborshed Analysis
Bird provided copies of the latest version of the Laborshed study conducted by the Alliance and said he would ask the Alliance to attend an upcoming council meeting to address the study and explain implications for the City.

NEW BUSINESS

- a) Discussion and possible action on purchase of real estate
Motion by McAvoy, seconded by Kirk, to approve acceptance of the purchase agreement for \$85,000 and authorizing the Mayor to sign the same.
Roll: Ayes-McAvoy, Kirk, Haynes. Nays – Price. Absent - Swanson. Motion carried.
- b) Consider approval of **Resolution #08 – 17**, a resolution authorizing the transfer of funds from the City's sewer fund to the General Fund
Motion by Haynes, seconded by McAvoy, to approve resolution #08-17, a resolution authorizing the transfer of up to \$40,000 of funds from the City's sewer fund to the General Fund.
Roll: Ayes-McAvoy, Kirk, Haynes, Price. Absent-Swanson. Motion carried
- c) Consider approval of **Resolution #08-18**, a resolution approving the position and installation of street signs in Evans View Subdivision
Motion by McAvoy, seconded by Haynes, to approve Resolution #08-18, a resolution approving the position and installation of street signs in Evans View Subdivision
Roll: Ayes-McAvoy, Kirk, Haynes, Price. Absent-Swanson. Motion carried.
- d) Consider approval of a recommendation from the Tree Board, RE: 618 Rapids
Motion by Haynes, seconded by McAvoy, to approve the Tree Board's recommendation for a tree planting at 618 Rapids.
Roll: Ayes-unanimous. Motion carried.
- e) Discussion and possible action on City Code **Chapter 151 – Trees, Ordinance 247** adding the Flowering Pear tree to the approved tree list
Motion by McAvoy, seconded by Haynes, to set September 9th, 2008 at 6:30pm as the date for a public hearing regarding Ordinance 247.
Roll: Ayes-unanimous. Motion carried.

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- f) Discussion and possible action on City Code **Chapter 92 – Water Rates, Ordinance 248** increase rates for FY09
a **Motion by McAvoy, seconded by Kirk, to set September 9th, 2008 at 6:30pm as the date for public hearing regarding Chapter 92 – Water rates, Ordinance 248.**
 Roll: Ayes-unanimous. Motion carried.
- g) Discussion and possible action on City Code **Chapter 99 – Sewer User Charge, Ordinance 249** increase rates for FY09
a **Motion by Kirk, seconded by McAvoy, to set September 9th, 2008 at 6:30pm as the date for public hearing regarding Chapter 99 – Sewer User Charge, Ordinance 249.**
 Roll: Ayes-unanimous. Motion carried.
- h) Discussion and possible action regarding adding two limited time parking spaces on Main St. west of 9th St.
 Motion by McAvoy, seconded by Price, to approve adding two (2) limited parking signs (spaces) on the north side of Main Street at 9th and Main Street.
 Roll: Ayes-unanimous. Motion carried.
- i) Consider motion to approve Kristen Branam to probational status on the Adel Volunteer Fire Dept.
 Motion by Haynes, seconded by McAvoy, to approve probational status of Kristen Branam on the Adel Volunteer Fire Dept.
 Roll: Ayes-unanimous. Motion carried.
- j) Discussion on existing 28E Agreement with West Metro Regional Airport Authority
General discussion focused on the fulfillment of the 28E by the Airport Authority. Kirk opened the discussion by saying he did not believe the Airport Authority has lived up to the terms of the agreement and Kirk feels the City is at risk. Two specific points for Kirk concerned the City's involvement in the administrative services of the Authority and the Authority's length of time to respond in reimbursing for services. He asked Council to consider withdrawing administrative support. Kirk also felt that the City was left with considerable risk by the Authority's non-performance in obtaining the full amount of liability insurance.

Mayor Peters asked Kirk to consult with Bird on specific action language to bring to the September council meeting regarding Kirk's concerns.

Price said he would rather see the City pay the premium of the insurance rather than be exposed to untold sums in the event of a lawsuit.

McAvoy stated if it is Council's desire to have Bird present at meetings, then the City should be reimbursed for the time. He opposes discontinuing administrative support.
- k) Set date for Beggar's Night
Motion by McAvoy, seconded by Kirk, to set Friday, October 31st, 2008 from 6:00 – 8:00pm as Beggar's Night in Adel.
Roll: Ayes-unanimous. Motion carried.

- l) Consider request by Keasey's Hideaway Lounge for Outdoor Service
Council had several questions regarding the layout of the request for service and instructed staff to review several options with the owner and report back. Main concerns of the request involved public safety in such a small area with an alley in close quarters.
Motion by Price, seconded by Kirk, to table the request by Keasey's Hideaway Lounge for Outdoor Service pending more information.
Roll: Ayes-unanimous. Motion carried.
- m) Discussion and possible action on purchase of a copy machine
Bird said last month Council had instructed him to review larger version machines and to take several for a test drive. Bird reported back that he and staff looked at several and recommended the Sharp MX4501N as the best machine for their needs and recommended the machine be purchased from Imaging Technologies out of Urbandale because of their reputation and references.
Motion by McAvoy, seconded by Kirk, to approve purchase of a Sharp MX4501N per the quotation provided.
Roll: Ayes-unanimous. Motion carried.
- n) Consider request for street closing at North 15th between Main and Court
Motion by McAvoy, seconded by Kirk, to approve a street closing at North 15th Street between Main Street and Court Street.
Roll: Ayes-unanimous. Motion carried.

OTHER BUSINESS

In other business, Public Safety Chair Haynes reminded Council and committee of the Public Safety Committee meeting on August 25th at 6:00pm (*Haynes, Kirk, McAvoy*).

McAvoy gave a brief update on his participation with the Metro Advisory Council (MAC) and said the group is studying the issues around the sub-prime mortgage fiasco.

There being no further business, meeting adjourned at 7:55 PM.

James F. Peters, Mayor

Attest _____
Chad Bird, City Administrator