



301 S. 10th Street • Adel, IA 50003

**The West Metro Regional Airport Authority
Meeting Minutes
Tuesday, January 16th, 2007 at 9:00 AM**

The regular meeting of the West Metro Regional Airport Authority was held on Tuesday, January 16th, 2007 at 9:00 AM at the Adel Public Library.

In attendance were authority members Randy Hefner and Larry Lyon. Absent was Mo Warford.

Also present were Interim Administrator Chad Bird, Board Attorney John Reich, Christina from Lincoln Strategies, and Tom Goldman.

Agenda

Approval of Minutes

December 12th, 2006

Lyon moved to approve the minutes of December 12th, 2006.

Hefner seconded.

Motion passed unanimously

New Business

- 1) Discussion and possible action on 28E agreement with the City of Adel
Reich commented that the Adel City Council had passed this agreement at its January 9th meeting with very little discussion. He said it is a good agreement and is fair to both sides concerning provisions for administrative services.

Hefner agreed but also wanted the minutes to reflect that the agreement calls for a \$5,000,000 liability bond for the airport and he said that since there is not an airport, this type of bond would not be pursued at this time.

Hefner also stressed the importance of the Authority setting up its budget and securing funding for expenses.

Lyon moved to approve the 28E agreement with the City of Adel.

Hefner seconded.

Motion passed unanimously

2) Discussion on a board operations policy

Reich said he was still working on the final draft of the policies. Hefner said he would like to have them available for review by February's meeting.

3) Update from McClure Engineering

Representatives recently spent some time in Kansas City visiting with the FAA on site selection issues. There is ongoing discussion about wetland mitigation and runway alignment. Mr. Goldman expressed concern over the runway discussions and wanted to ensure the process and discussion about the final runway remained open and participatory. Hefner stressed that the process would move forward in an open manner and in a good faith attempt to arrive at the best possible runway configuration.

4) Current Invoices

Hefner presented invoices from McClure Engineering Co. for \$23,844 and said that the Authority would be responsible to pay for 5% of this amount or \$1,192. Bird said he would submit the invoices to the FAA through the ECHO draft system for reimbursement.

Lyon moved to approve the payment of the invoice from McClure Engineering Co. in the amount of \$23,844 and to submit the invoice to the FAA for reimbursement.

Hefner seconded.

Motion passed unanimously.

Hefner also submitted an invoice from Ahlers & Cooney law firm for services rendered. He said that he was working on securing funding for additional and ongoing administrative costs and would reconcile this with Warford's work on the operating budget. Hefner recommended approval of the invoice but not paying it until funds became available.

Lyon moved to approve the invoice from Ahlers & Cooney in the amount of \$750 but delay payment until funds became available.

Hefner seconded.

Motion passed unanimously.

5) Discussion on Budget Draft

Hefner said that Warford was working on a complete budget and he asked Reich and Bird to submit numbers to her for budgeting purposes.

6) Consider approval of Outlay Request No. 1 from McClure Engineering

This item was actually completed under number 4 above.

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- 7) Consider approval of **Resolution 07 – 01**, a Resolution certifying that matching funds are available and the West Metro Regional Airport Authority sponsors the application to update the Airport Improvement Plan.

Lyon moved to approve Resolution 07 – 01, a Resolution certifying that matching funds are available and the West Metro Regional Airport Authority sponsors the application to update the Airport Improvement Plan.

Hefner seconded.

Motion passed unanimously.

Old Business

Other Business

Lyon handed out a video called “one six right” and said it was about how a local airport can affect peoples lives. He said it is a good movie and encouraged all to view it.

The board’s next meeting will be February 13th, 2007 to be held at 9:00am at the Adel Public Library.

There being no further business, meeting adjourned at 10:10am.

Randy Hefner
Chair

Attest: _____
Chad Bird
Interim Administrator